

Los Angeles Unified School District
Dearborn Elementary Charter Academy
9240 Wish Avenue, Northridge, CA 91325
Telephone (818) 349-4381 Fax (818) 886-2149

Mr. Alberto M. Carvalho
Superintendent of Schools

Dr. David Daca
Interim Superintendent
LD Northwest

Mr. George Fuentes
Principal

August, 2022

Dear Parents,

I would like to welcome you and your child(ren) to an exciting school year at Dearborn Elementary Charter Academy. We are an award winning school well known for our excellent academic programs. Our staff is committed to our goal of educating children in a safe environment. We welcome your interest and involvement with the school. We look forward to offering many opportunities for parent participation.

SCHOOL HOURS: 7:52 a.m. to 2:15 p.m. Monday, Wednesday, Thursday and Friday 7:52 AM to 1:15 PM (ALL Tuesdays—from Aug.-June)

The first bell will ring at 7:48AM, and students will line up on the yard. At 7:52, the official starting school bell will ring. All gates will be locked promptly when the bell rings to ensure that we comply with the LAUSD locked campus requirement. Recess will be from 10:00-10:20 for all students. Lunch for students in grades TK – 4 will begin at 12:00 and end at 12:40. Students in grades Kinder & 5 will go to lunch at 12:20. The school day will end at 2:15 PM every Monday, Wednesday, Thursday, and Friday. On all Tuesdays from August-June, school ends at 1:15 PM.

For the safety of our students, do not drop your child off until our gates open at 7:30AM. Please plan to arrive at school between 7:30-7:45 AM. to avoid heavy traffic.

DEARBORN OFFICE: Our office hours are from 7:30AM-4:00 PM daily. Our office staff works diligently to assist parents, students, and staff in a friendly and efficient manner. As per District policy, we do not interrupt classroom instruction during the morning instructional block. It is extremely difficult to give children messages regarding pick up and change of schedules. Please arrange a meeting place with your child in the event you are going to be late. Interrupting class time is disruptive to the instructional program. Many times the children are on the yard, and we are unable to reach them. Unless it is an emergency, make all arrangements before school.

AFFILIATED CHARTER: In June 2012, LAUSD approved Dearborn to become an Affiliated Charter. We will be holding an orientation for our Governance & ELAC Councils dates to be determined. More information will be sent home. We will have many committees and additional opportunities for parent and community involvement. Our Charter Petition is available on our school website.

AFTER SCHOOL PLAYGROUND: Youth Services is a permissive program where participants arrive and leave at their own discretion. The elementary school playground program is for elementary school students in grades 2 through 5. Kindergarten and first graders are not permitted on the after school playground. Participants must conduct themselves in a manner consistent with rules and regulations of the school. Playground rules are posted. Students may lose the privilege of participating in the program at the discretion of site staff and with the approval of the site administrator. Parents must sign an agreement with the Youth Services Program prior to their child being eligible to participate in the program.

We are fortunate to have the Youth Services Coach to supervise our yard, but please understand that the playground program is not childcare. Students are expected to abide by school rules and to be picked up by the end of supervision time. Parents who wish to have a licensed childcare program with homework time, enrichment, and snacks should consider our excellent YMCA and Creative Kids Programs held on our campus. All cell phones must be kept in silence after school.

ATTENDANCE: Good attendance is one of the most important factors assuring student success at school. Teachers will take attendance at 7:52AM, Regular daily attendance is crucial for your children to have continuity in their instruction. Please make every effort to ensure that your child attends school daily, unless he or she is ill. LAUSD has set the attendance benchmark at 96%, which means that students should be absent as little as possible and should only miss school for illness or other reasons that the District deems excused absences. Students who have 5 or more tardies in a reporting period will have an excessive absence or excessive tardy comment on their report card. All students absent for three or more days must come to the office to be readmitted. If your child must be absent, please send a written excuse on the day he/she

returns. The LAUSD Connect Ed Phone System will automatically call whenever a student is absent or tardy from school. Make every attempt possible to schedule appointments after school hours, or later in the school day. We will continue to recognize those students who have perfect attendance. Our school receives funding daily for every child who attends at least part of the school day, and this funding is especially critical now that we are an Affiliated Charter and our allocation is tied to our attendance rate. **PERFECT ATTENDANCE** means zero absences and zero tardies. A student who is absent five full days without a valid excuse, or is tardy or absent on five occasions without a valid excuse for more than 30 minutes, or any combination thereof, is a truant. In cases of injuries that involve casts, stitches, surgery, head injuries, hospitalization, or any serious illness, please bring us a note from the doctor.

BACK TO SCHOOL NIGHT: We have scheduled our Back-to-School Night for Thursday, September 15, 2022 at 6:00PM. Please mark the date and time on your calendar. We will have a Minimum Day with 12:30 PM dismissal from school.

BIRTHDAYS: Many students have birthdays during the school year. We are happy to acknowledge and celebrate birthdays at school, but arrangements must be made with the teacher in advance. A small healthy treat is okay, but we no longer allow cakes/cupcakes, pizza, soda, goody bags, or "parties" in class. Teachers usually celebrate five minutes before recess or the end of the day so minimal instructional time is used. All foods must be individually wrapped, store bought, peanut free; home-made foods are not permitted.

CAFETERIA- BREAKFAST AND LUNCH: All Dearborn students have the opportunity to eat free Breakfast in the Classroom daily, this is an LAUSD program provided by the LA Fund. Regular prices lunch is \$2.25 and students eligible for reduced price meals pay .40 cents.

Families are required to complete the meal application regardless of income status at the beginning of each year. You can complete the digital on-line meal application at <https://www.myschooliapps.com/application>. If a child has a particular food allergy, please notify the office and school nurse. We ask that parents send lunch or lunch money with the students daily. If your child forgets to bring their lunch or snack, they will need to come to the office at recess or lunch to see if it has been brought to school. We will *not* deliver lunches, snacks, money to classrooms and will not interrupt instructional time to call the classroom. Parents are requested *not* to bring fast food lunches for students. Remind students to bring lunch money or lunches every day.

CELL PHONES: The use of cellular phones, smart watches, and other electronic devices are prohibited during the school day. If a student brings one to school, it must remain off and be placed in a backpack, purse, or other location where it is not visible (not in a pocket). If a phone or electronic device is heard during school hours, it will be confiscated and may only be redeemed by a parent or guardian. Cell phones must be kept in silence after school. *The school is not responsible for any lost or stolen items.*

COMMUNICATION: It is extremely important that there is good communication between our school and our Dearborn families. Please check your child's backpack/folder daily and put all notices and important information in a secure place. Our school website will be updated weekly with the most current information regarding our school, so please visit <http://www.dearbornelementary.org>. Our marquee lists important dates and events. We will fully utilize the Connect Ed system for messages regarding important school events and any situations that require us to contact parents quickly.

CLASS ASSIGNMENTS-ROOM CHANGES: For the past few years, the District projections have not been accurate, and our teacher allocation is based on their enrollment forecast. There is no precise way for us predict how many people will move in or out of our attendance areas, so our classes are constantly changing. Because of these unknown factors, **all classroom assignments are tentative and subject to change.** Much effort and thought have gone into the placement of children in classrooms. We consider academics, language, social and emotional needs of children, and other relevant factors when determining classroom assignments. We also must follow District and State guidelines concerning class size, gender balance, students with special needs, and general ability. If changes must be made, those parties involved will be notified and we will make the changes as soon as it is feasible. Our concern is to offer the best educational opportunity for all children. We do not honor requests for particular teachers. All of our teachers on each grade level follow the same prescribed curriculum and teach the standards set forth by the State of California. If you have a concern about your child's class placement, please put your concern in writing with specific details. *There will be no classroom changes prior to norm day, which is September 16, 2022.*

CLASSROOM VISITATIONS: Visitors must have the consent and approval of an administrator or designee to come on campus during instructional hours. Anyone entering or leaving Dearborn during the school day must go through the office. In order to minimize disruption to the instructional program and to ensure a safe campus, we do ask visitors to adhere to the following procedures:

- Sign in the visitors' book in the office. Wear the visitor's badge in a visible location.
- Limit each visit to less than 20 minutes.
- Pre-School or younger aged children or siblings may not accompany visitors in the classroom
- Conferencing with teachers during instructional time is not permitted. You may make an appointment with the teacher to check on student progress.
- Return to the office to sign out.

DEARBORN DRESS CODE: Children who dress for success do better in school, so students should come to school clean and ready to learn and play.

- Students are encouraged to wear "Dearborn Dolphin Spirit Wear" or school colors on Mondays.
- Students are encouraged to wear "College Spirit Wear" on Fridays.
- Clothing and accessories may not have pictures or writing pertaining to drugs, gangs, or alcohol. They may not feature derogatory, offensive, vulgar, suggestive, or profane messages or images.
- Shoes that fully cover the feet are required. Flip flops, sandals, Crocs, slip-ons, jellies, platform soles and heels are not allowed. Shoes with wheels or backless shoes are never permitted for safety reasons.
- Halter tops, muscle shirts, and tank tops with less than 2" straps, backless, strapless tops, spaghetti straps or bare midriffs are not permitted.
- All shorts and skirts must not be shorter than fingertip length when the arm is extended downward.
- Hats may not be worn inside, but may be worn outside. Baseball caps are never to be worn backwards.
- Baggy, oversized clothing must not be worn. "Baggy" pants are those that will not stay up without a belt.
- Students must not wear dangling or hoop earrings or any jewelry that may be unsafe or distracting.
- Hairstyles should be appropriate for school. Students should not have hair that may be a distraction in class.
- Makeup may not be worn by students.

The school will have the final say regarding the interpretation and enforcement of the dress code. If there are any violations, parents or guardians may be contacted to bring appropriate replacement clothing to school.

DEARBORN VALET/MORNING ARRIVAL: We are continuing morning valet program this year. Valet Drop is available on Wish Avenue and Amestoy Avenue. An adult will meet your car, so please be prepared to drop off your child at the designated area and do not double park or ask your child to cross oncoming traffic. Please wait until you can pull safely to the curb. Do not park in "no parking" areas as the police give tickets.

There will only be two gates open at 7:30AM in the morning, they are the Wish Ave. valet gate and the main entrance of the school. The kindergarten gate on Prairie, the Amestoy gate and the playground will open at 7:30AM. (ONLY Kindergarten students will use the gate that enters into the kindergarten yard.) Please allow plenty of time in the morning so your child is not late. It is important that children start the day in a calm, unrushed manner, allowing them to be relaxed and ready to learn when they arrive at school.

Do not bring or drop off your children at school before 7:20 a.m. (There is no supervision.) The YMCA plans to open early if enough families sign up. Contact them directly at (818) 882-8129 if you are interested.

Students who are not in their designated line up area at 7:52 when the bell rings will be marked tardy.

EMERGENCY INFORMATION: Emergency cards for this purpose will be available. Return all emergency cards completely filled out on Orientation Day, Friday, August 5, 2022. Keep this information up to date and please inform the school of any changes during the year. Please list more than one emergency contact. Remember...we can only release children to people listed on the emergency card.

GATES: All gates will be locked at 7:52AM and remain locked during the school day. We open the gates five minutes before the bell rings for dismissal and lock them ten minutes after the dismissal bell rings. The playground gate on Wish Avenue will remain locked until 3:45PM.

HOMEWORK: School/ District policy dictates that students receive homework according to the following schedule:

Kindergarten- 10 to 20 minutes, Grade 1 & 2- 20 to 30 minutes, Grade 3- 30 to 40 minutes

Grade 4-40 to 50 minutes, Grade 5- 50 to 60 minutes

These timeframes do not include daily ready practice. It may take some children more or less time to complete assignments since all children work at a different pace. If your child is having difficulty completing assignments in a timely manner, please discuss your concerns with the teacher.

INSURANCE: The District offers Voluntary Student Accident and Health Insurance through All In – Health Care for all Families. The information is available to schools and parents at www.achieve.lausd.net/CHAMP. For additional information, please contact: CHAMP (866) 742-2273 Toll Free

LIBRARY: All classes will be scheduled to visit the library on a regular basis. Forms must be completed to check out books and materials from the library, families are responsible for lost or damaged books.

COMPUTER LAB: All DECA students will receive standards-based technology instruction with the program ComputerWiseKids The LAUSD Acceptable Use Form must be completed to use the internet at school.

LOCKED CAMPUS: All gates will be locked promptly at 7:52AM when the bell rings and will remain locked throughout the school day. The only way to enter the campus will be through the office where all visitors and volunteers will need to sign in.

LOST AND FOUND: Every year, many unmarked items of clothing are left at school. Please label your child's personal possessions and remind him/her to bring them home each day. Items left in lost and found will be donated.

MEDICATIONS AT SCHOOL: District policy prohibits students from bringing any kind of medication to school, including aspirin, inhalers, or any cold remedies. If your child's doctor has prescribed medication to be taken at school, then it needs to be brought to the office by a parent, and a Medical Authorization Form must be filled out and kept on file at the school. Students with casts, crutches, or other medical issues must bring a note from the doctor to the office.

PARENT CENTER: The Dearborn Parent Center is open every morning at 7:45. We encourage you to come in, network with other parents, and provide much needed service to our school. There are excellent parent resources available, and we will begin our series of parent education workshops early in the school year. There are many projects that require parent volunteers. We especially need volunteers on for morning valet drop-off gate.

PARENT STUDENT HANDBOOK: LAUSD provides a copy of the handbook for each family. All-important District Policies are included as well as contact information. Please fill out the forms inside and send them back to Dearborn by Tuesday, September 6, 2022. It is important that you keep your copy of the handbook in a safe place as a reference.

PARENT-TEACHER CONFERENCES: LAUSD has scheduled Parent Conferences from October 10-14, 2022. This year, there will be an opportunity to have an earlier conference for parents of students who receive a Low Grade Warning Notice on October 1. An individual conference with your child's teacher is the best method of becoming informed about the progress he/she is making. You will need to give the teacher a chance to complete the beginning of the year assessments and get to know your child before you request a conference. Please make an appointment with the teacher in advance if you would like to meet to discuss your child.

PERSONAL PROPERTY: Children are not to bring valuables to school. Toys, games, gaming devices, trading cards, and PE equipment, are not permitted, except on special occasions and when authorized by the teacher and/or administration. We cannot be responsible for lost or stolen items brought from home. Please label all students' clothing. We have many items lost on a daily basis that are never returned or found.

PETS ON CAMPUS: For the safety of all, NO pets or animals are allowed on school property at any time.

SCHOOLWIDE POSITIVE INTERVENTION & SUPPORT (SWPBIS): Dearborn will implement LaUSD's School Wide Positive Intervention and Support (SWPBIS) to ensure a safe and positive school culture and climate for all stakeholder.

PTA: We are fortunate to have a very active parent volunteer group that supports the educational programs and plans exciting activities at Dearborn. They raise funds that provide enrichment activities, programs, and supplies to benefit all students. PTA holds monthly meetings on the third Thursday of each month. We need you!

RELEASING OF CHILDREN DURING SCHOOL HOURS: Children are not permitted to leave the school grounds during the instructional day. If parents need to pick up children, they must check into the office, and we will verify who is picking up the child. Only people specifically named on the emergency card will be permitted to sign a child out. We do not allow children to wait in the office to be picked up for appointments, etc. This often results in children losing precious instructional time while waiting in the office. We will call for your child to come to the office when you arrive at school.

ROOM PARENTS & VOLUNTEERS: We want each classroom to have a parent volunteer to be the Room Parent for their child's classroom. The more parents who assist, the easier the job. We will have several Room Parent meetings throughout the year so our volunteers will know what their role is, which events need to be organized, and how they can support the teacher and communicate with other parents. Room Parents should have an approved LAUSD Volunteer Application on file that is current in order to be eligible to go on field trips and assist with class activities. More information will follow.

SAFETY: The safety of your child is very important to all of us. Please model safe and legal practices for your children. We ask parents and care givers to review the safety measures outlined below:

- ✓ Designate a pick up spot for your child. Children are NOT PERMITTED to be picked up or dropped off in the parking lot or in front of the school near the bus zone on Wish Ave.
- ✓ Do not park across the street on Wish (or Amestoy) and walk your child across the street unless you use the crosswalk at the corner.
- ✓ Do not allow your child to run across the middle of the street or drop them off in the middle of the street on any of the surrounding school streets.
- ✓ Do not double park or make illegal U-turns.
- ✓ Please model safe and legal practices for your children.

If your child walks to and from school, please discuss the safest and most direct route to take. Insist that your child follow traffic safety laws by crossing at corners, using crosswalks, and obeying traffic signals. If your child is in the third, fourth, or fifth grade and will be riding a bicycle to school, make sure they always wear a helmet. All skateboards, roller skates and skate shoes are prohibited. Emphasize not to talk to strangers. We do not allow students to wait outside of the school for their parents or siblings. Students in grades K & 1 must be picked up promptly after- school or enrolled in one of our on-site childcare programs, they may not go on the yard. Students in grades 2-5 must wait on the after-school playground where the YS coach can provide supervision.

SPIRIT WEAR: The Dearborn PTA will be selling Dearborn Spirit Wear during the first month of school. Students and staff are strongly encouraged to wear Dearborn clothing/colors every Monday and Friday.

VOLUNTEERS: We welcome volunteers at Dearborn. There are many opportunities for you to offer your services. The following are some suggestions for volunteer activities:

- Assisting in the Parent Center or classroom
- PTA
- School Committees and Charter Governance Council & English Learner Advisory Council
- Class activities or special events
- Assisting in the Science Lab
- Help with the Dearborn Valet and/or at the gates
- Assisting in the yard or lunch pavilion.
- Chaperoning on field trips and/or assisting with special projects

All volunteers must comply with LAUSD policy. We need to have a current TB clearance and a volunteer form on file in the office for each volunteer. Volunteers will not be able to work in classrooms or go on field trips unless a current volunteer application is on file at Dearborn.

Please review this bulletin with your child and entire family. We want your child to have a successful and safe school experience

Sincerely,



Mr. George Fuentes
Principal

Dearborn Elementary Charter Academy
 2022-2023 School Year Calendar
 Approved by DCGC on 05/24/2022



Date	Event/Reason	Minimum or Shortened Day
08/12/22	Pupil Free Day	No School
08/15/22 (Monday)	First Day of Instruction	Regular Day
09/02/22 (Friday)	Admission Day	No School
09/05/22 (Monday)	Labor Day	No School
09/15/22 (Thursday)	Back to School Night	Minimum Day
09/26/22 (Monday)	Unassigned Day	No School
10/05/22 (Wednesday)	Unassigned Day	No School
10/10/22 (Monday)	Parent Conferences	Minimum Day
10/12/22 (Wednesday)	Parent Conferences	Minimum Day
10/13/22 (Thursday)	Parent Conferences	Minimum Day
10/14/22 (Friday)	Parent Conferences	Minimum Day
10/19/22 (Wednesday)	Optional	Acceleration Day
10/28/22 (Friday)	Fall Festival	Minimum Day
11/11/22 (Friday)	Veterans Day	No School
11/21/22-11/25/22	Thanksgiving Break	No School
12/07/22 (Wednesday)	Optional	Acceleration Day
12/16/22 (Friday)	Friday before winter recess	Minimum Day
12/19/22-01/06/23	Winter Recess	No School
01/09/23 (Monday)	Second Semester Begins	Regular Day
01/16/23 (Monday)	Dr. Martin Luther King Birthday	No School
02/20/23 (Monday)	Presidents' Day	No School
03/15/23 (Wednesday)	Optional	Acceleration Day
03/31/23 (Friday)	Cesar E. Chavez Birthday	No School
04/03/23-04/07/23	Spring Recess	No School
04/19/23 (Wednesday)	Optional	Acceleration Day
04/24/23 (Monday)	Armenian Genocide Observed	No School
04/27/23 (Thursday)	Open House	Minimum Day
05/29/23 (Monday)	Memorial Day	No School
06/14/23 (Wednesday)	Minimum Day	Minimum Day
06/15/23 (Thursday)	Last Day of school	Minimum Day
06/16/23 (Friday)	Pupil Free Day	No School

**LOS ANGELES UNIFIED SCHOOL DISTRICT
STUDENT EMERGENCY INFORMATION FORM**

Parent Information: Please fill out completely and sign where indicated. In a major emergency, it is school district policy to retain students at school for their safety. This form will be used by the school staff when students are released to go home. Please complete electronically or print clearly and return completed form to school.

STUDENT'S LAST NAME	FIRST NAME	M.I.
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BIRTH DATE	<input type="checkbox"/> MALE <input type="checkbox"/> FEMALE	GRADE	HOME LANGUAGE
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STUDENT'S HOME ADDRESS - NUMBER	STREET	APT #	CITY	ZIP CODE
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MAILING ADDRESS - NUMBER <small>(IF DIFFERENT FROM ABOVE)</small>	STREET	APT #	CITY	ZIP CODE
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PARENT'S / LEGAL GUARDIAN'S LAST NAME	FIRST NAME	RELATIONSHIP TO STUDENT	LIVES WITH? <input type="checkbox"/> Yes <input type="checkbox"/> No
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WORK ADDRESS - NUMBER	STREET	CITY	ZIP CODE
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CONTACT NUMBERS		Indicate which phone to call for each message type:*			EMAIL ADDRESS:
HOME	EMERGENCY	<input type="checkbox"/> Home	<input type="checkbox"/> Cell	<input type="checkbox"/> Work	
CELL	ATTENDANCE	<input type="checkbox"/> Home	<input type="checkbox"/> Cell	<input type="checkbox"/> Work	
WORK	GENERAL INFO	<input type="checkbox"/> Home	<input type="checkbox"/> Cell	<input type="checkbox"/> Work	
TEXT		<input type="checkbox"/> I authorize receiving text messages and understand that I am responsible for all text related charges.			

PARENT'S / LEGAL GUARDIAN'S LAST NAME	FIRST NAME	RELATIONSHIP TO STUDENT	LIVES WITH? <input type="checkbox"/> Yes <input type="checkbox"/> No
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WORK ADDRESS - NUMBER	STREET	CITY	ZIP CODE
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CONTACT NUMBERS		Indicate which phone to call for each message type:*			EMAIL ADDRESS:
HOME	EMERGENCY	<input type="checkbox"/> Home	<input type="checkbox"/> Cell	<input type="checkbox"/> Work	
CELL	ATTENDANCE	<input type="checkbox"/> Home	<input type="checkbox"/> Cell	<input type="checkbox"/> Work	
WORK	GENERAL INFO	<input type="checkbox"/> Home	<input type="checkbox"/> Cell	<input type="checkbox"/> Work	
TEXT		<input type="checkbox"/> I authorize receiving text messages and understand that I am responsible for all text related charges.			

To the principal: In case you are unable to reach me during any emergency, you are authorized to contact and, if necessary, release my child to any of the following:

NAME	RELATIONSHIP	HOME PHONE	CELL PHONE	WORK PHONE

List any other family members attending this school:

LAST NAME	FIRST NAME	HOME ROOM	GRADE	RELATIONSHIP

MILITARY CONNECTED FAMILY: In efforts to provide resources and support to military connected students and their families, please respond to the following:	Immediate family member in the military (Active Duty, Guard, Reserve, or Veteran): <input type="checkbox"/> YES <input type="checkbox"/> NO Relationship to Student: _____ Currently Deployed: <input type="checkbox"/> YES <input type="checkbox"/> NO Military Branch: _____ Status: <input type="checkbox"/> Active Duty; <input type="checkbox"/> Guard; <input type="checkbox"/> Reserve; <input type="checkbox"/> Veteran; <input type="checkbox"/> Deceased
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AUTHORIZATION FOR EMERGENCY MEDICAL TREATMENT

The undersigned, as parent/legal guardian of, _____ a minor,
(Print name of the student here)

hereby authorizes the principal or designee, into whose care the student has been entrusted, to consent to any X-ray examination, anesthetic, medical or surgical diagnosis, treatment, and/or hospital care to be rendered to the student upon the advice of any licensed physician and/or dentist. It is understood that this authorization is given in advance of any required diagnosis, treatment, or hospital care and provides authority and power to the Los Angeles Unified School District ("District") to give specific consent to any and all such diagnosis, treatment, or hospital care which a licensed physician or dentist may deem necessary. This authorization is given in accordance with Section 49407 of the California Education Code, and shall remain effective until revoked in writing and delivered to the District. I understand that the District, its officers and its employees assume no liability of any nature in relation to the transportation of the student. I further understand that all costs of paramedic transportation, hospitalization, and any examination, X-ray, or treatment provided in relation to this authorization shall be my sole responsibility as the student's parent/guardian.

HEALTH ALERTS - List any medical condition which restricts physical activity or requires special attention. Include conditions such as asthma and allergies such as peanut and bee stings. If none, please indicate "none".

DOES THE STUDENT HAVE HEALTH INSURANCE? (Check One) YES NO* If "Yes": Private Health Insurance Medi-Cal Healthy Families

MEDI-CAL / HEALTHY FAMILIES ID Number:	GROUP NO.	2. PRIVATE HEALTH INSURANCE NAME <small>(if covered under more than one plan)</small>	GROUP NO.
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NAME OF DOCTOR / MEDICAL OFFICE	PHONE NUMBER OF DOCTOR / MEDICAL OFFICE
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*If the student currently does not have health insurance, information on free or low-cost health care programs is available by calling the District's toll-free HELPLINE 1(866)742-2273.

MY CHILD IS ALLERGIC TO THE FOLLOWING MEDICATIONS: _____

MY CHILD CURRENTLY TAKES THE FOLLOWING MEDICATIONS: _____

I CERTIFY THAT I HAVE READ AND UNDERSTOOD THIS FORM AND DO HEREBY GIVE MY AUTHORIZATION FOR EMERGENCY MEDICAL TREATMENT, AND THAT ALL OF THE INFORMATION I HAVE PROVIDED ON THIS FORM IS TRUE AND CORRECT.

SIGNATURE OF: _____ (CHECK ONE) PARENT LEGAL GUARDIAN CAREGIVER (AFFIDAVIT) DATE _____

* Selected telephone number must be a direct dial number (no extensions). Revised January 2014

STUDENT'S LAST NAME

FIRST NAME

MIDDLE INITIAL

STUDENT EMERGENCY INFORMATION FORM

To the principal: In case you are unable to reach me during any emergency, you are authorized to contact and, if necessary, release my child to any of the following:

#	Name	Relationship	Home Phone	Cell Phone	Work Phone
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					

I CERTIFY THAT I HAVE READ AND UNDERSTOOD THIS FORM AND DO HERREBY GIVE MY AUTHORIZATION FOR EMERGENCY MEDICAL TREATMENT, AND THAT ALL OF THE INFORMATION I HAVE PROVIDED ON THIS FORM IS TRUE AND CORRECT.

SIGNATURE OF PARENT/LEGAL GUARDIAN

DATE

DEARBORN ELEMENTARY CHARTER ACADEMY – LIBRARY MEDIA CENTER
9240 Wish Avenue, Northridge, CA. 91325 – (818) 349-4381
Library Permission Slip for Checking Out Books: 2022/2023

Student's Name (Please Print) _____,
(Last) (First)

I would like to borrow books from the Dearborn Elementary Charter Academy Library Media Center. I promise to take good care of them, and I also promise to return them on time.

X _____
(Student's Signature) (Phone Number)

Teacher's Name: _____ Room Number: _____

I would like my child to have the privilege of borrowing books from the Dearborn Elementary Charter Academy School Library. I accept the responsibility to pay for the book if my child loses or damages it. The replacement cost for a lost or damaged paper-bound book is \$10.00 and \$20.00 for a lost or damaged hard-bound book.

X _____
(Parent's Signature)

ACADEMIA CHARTER PRIMARIA DEARBORN - BIBLIOTECA
9240 Avenida Wish, Northridge, CA. 91325 – (818) 349-4381
Permiso de la Biblioteca para Otorgar Libros Prestados: 2022/2023

Nombre del Alumno (Por favor, letra de molde) _____,
(Apellido) (Nombre)

Me gustaría tomar libros prestados de la Biblioteca de la Academia Charter Primaria Dearborn. Prometo darles buen cuidado y también prometo regérsalos a tiempo.

X _____
(Firma del Alumno) (Número Telefónico)

Nombre del/la Maestro/a: _____ Número de Salón: _____

Me gustaría que a mi hijo/a se le otorgue el privilegio de tomar libros prestados de la Biblioteca de la Academia Charter Primaria Dearborn. Acepto la responsabilidad de pagar por el libro en caso de que éste se pierda o se dañe. El costo por un libro de pasta-blanda perdido o dañado es de \$10.00 y \$20.00 por un libro de pasta-dura perdido o dañado.

X _____
(Firma del Padre / la Madre)



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Dearborn Elementary Charter Academy
 9240 Wish Avenue, Northridge, CA 91325
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 www.dearbornelem.com

Alberto M. Carvalho
 Superintendent of Schools

Dr. David Baca
 Interim Superintendent
 LD Northwest

George Fuentes
 Principal

PARENT and STUDENT NOTIFICATION

Rules Concerning Use of Loaned Computing Devices (i.e., Tablets, Laptops) and Related Accessories Assigned to Students

____ Student Last Name (PRINT) ____ Student First Name (PRINT) ____ Grade ____ Student ID Number ____ Date

____ Parent/Guardian Last Name (PRINT) ____ Parent/Guardian First Name (PRINT)

I am being issued a Los Angeles Unified School District (LAUSD) computing device and related accessories. I agree to keep it safe and well maintained. I will follow the guidelines for care of the device as explained below.

SECURITY

1. I will know where my assigned device is at all times.
2. I will never leave my assigned device unattended.
3. I will secure my assigned device when I am participating in PE by putting it in my locker or other secure location, unless instructed to bring the device to PE class by the teacher.
4. I will never loan my assigned device to anyone.
5. I realize that security devices have been installed on the assigned device that permit tracking and that usage will be monitored.
6. I will, at all times, keep myself safe and will use the device only in areas where I can keep myself and the device safe.

(Student and Parent initial here) _____

CARE

7. I understand that the device assigned may include a protective case that is to remain on the device at all times. This case may not be removed or replaced.
8. I will protect the screen from scratches.
9. I will keep food and beverages away from my assigned device since they may cause damage to it.
10. I will not mark, draw, write or place unapproved stickers on the device or case.
11. I will not disassemble or attempt any repairs on any part of my assigned device. Doing so will void the device's warranty.
12. If damage occurs, including, but not limited to, scratches, cracks or dents, I will report the damage to the school administration within 24 hours or as soon as possible thereafter.
13. In the case of theft or vandalism, I will file a police report and notify school administration within 24 hours or as soon as possible thereafter.

(Student and Parent initial here) _____

USAGE

14. I will follow the LAUSD Responsible Use Policy (RUP) for use of LAUSD computers and network systems.
15. I will not reformat the device, tamper with its security settings, or change its operating system (e.g., iOS for Apple Devices).
16. I will adhere to all applicable copyright and software license agreements that forbid downloading of media and software that has not been legally acquired.
17. I will not engage in any harassment or acts of intimidation (cyber-bullying) in an attempt to harm other people using my assigned Device or any other electronic device.

(Student and Parent initial here) _____

RESPONSIBILITY

18. I understand that my assigned device is subject to inspection by any staff member, teacher or administrator at the school, at any time and without notice. I further understand that the device remains the property of LAUSD.
19. I agree to return the device, related accessories and device case in good working condition (with the exception of normal wear and tear) immediately upon request by LAUSD.
20. I will return the assigned device to my school administrator (or designee) at the end of each school year. If I withdraw, am expelled, or terminate enrollment at my school for any reason, I will return the assigned device and accessories on the date of termination to the school's administrator. I will not engage in any harassment or acts of intimidation (cyber-bullying) in an attempt to harm other people using my assigned Device or any other electronic device.
21. I have completed the Digital Citizenship lessons.

(Student and Parent initial here) _____

**PARENT/GUARDIAN ACKNOWLEDGEMENT
(Devices Take Home)**

Responsibility for Loaned Computing Devices Assigned to Students

This document informs you of your legal responsibility with regard to the device and its related accessories, which may include case, keyboard cable and battery charger ("Loaned Equipment") described below, that the Los Angeles Unified School District ("LAUSD") is loaning to your child.

LAUSD may hold liable a parent or guardian of any minor who willfully cuts, defaces, or otherwise injures any property of LAUSD, or fails to return any property of LAUSD upon demand of LAUSD, for all damages caused by the minor. (See, District Bulletin BUL-5509.2, Restitution Procedures for the Loss or Damage of School Property, dated March 7, 2017 California Education Code §48904.) LAUSD property includes the Loaned Equipment, which may have a value of up to \$700 for tablets and \$1,300 for laptops.

- I agree to the **Security, Care, Usage and Responsibility** conditions listed in the "Rules Concerning Use of Loaned Devices (i.e., Tablets or Laptops) Assigned to Students" ("Rules"), on the previous page. My child's failure to abide by the Rules, thereby resulting in damage to or loss of the Device, may be considered a willful act for which I am liable, subject to the following due process procedures set forth in Bulletin BUL-5509.2:
 - LAUSD shall inform parent or guardian immediately in writing after any alleged loss which gives rise to an obligation under Section 48904 of the Education Code.
 - The parent or guardian may present information on behalf of the student during a conference at the school as to the reasons why a fee should not be imposed.
 - The principal/designee shall, after reviewing any information presented during this meeting, decide whether or not to withhold the marks, diploma, or transcripts and/or impose the fee for damages. The parent/guardian and student shall be notified in writing of the decision. The decision of the principal is final, and there is no appeal beyond the school level.
 - Upon receiving notification of the school's decision, the parent or guardian may, if necessary, pay the outstanding obligation, or the student may complete a voluntary work assignment determined by the school.
- The Loaned Equipment is, and will remain, the property of the Los Angeles Unified School District with the sole intended use by the student to whom it has been assigned.
- I further agree to abide by LAUSD's Responsible Use Policy (RUP) for use of loaned equipment and LAUSD's computer network (see attached).

CHOOSE OPTION 1 or 2 BELOW BY CHECKING THE APPROPRIATE BOX

OPTION 1 – "OPTING IN" TO TAKING DEVICE HOME – Yes, I want my student to take the device home.

I have read and I understand the responsibilities described above and agree to comply with the "Rules." I give permission for my child to take the Device home. I agree to monitor and engage with my child when accessing online content away from school using the Device.

Acknowledgement of Inherent Risks of Internet Usage: I acknowledge that there are security, privacy and confidentiality risks inherent in Internet use and wireless communications. I understand that the District has taken those reasonable measures, including a web filtering solution, currently available to minimize such risks. However, I acknowledge that no filter or other technology currently available provides complete protection against such risks. I have determined that for my child the benefits of online activity and wireless communications outweigh the risks, and on my child's behalf, I will assume the risk associated with such activity. I agree that it is my responsibility to monitor and engage with my child concerning appropriate online usage.

OPTION 2 – "OPTING OUT" TO TAKING DEVICE HOME – No, I do NOT want my child to take the device home.

I have read and I understand the responsibilities described above and do not wish for my child to take the Device home. I further understand that should the Device be needed to complete assignments outside of school, the school will provide hardcopy materials to my child to take home and/or may provide access to Devices on campus outside of regular classroom hours.

Print Student Name (Last, First): _____

Student Signature: _____ Date: _____

Print Parent (Guardian) Name: _____

Parent (Guardian) Signature: _____ Date: _____



LOS ANGELES UNIFIED SCHOOL DISTRICT
REFERENCE GUIDE

ATTACHMENT A



Los Angeles Unified School District
Refugee Educational Support Program
Eligibility Questionnaire

Your children may be eligible to receive **FREE** educational services.

Possible services may include:

- After-School Programs
- Saturday School
- Help Recovering High School Credits
- Summer College Academies
- Summer Outdoor Camp

Parents receive training on:

How to become involved in their children's schools, how to support their children's academic success, requirements for college admissions and other services. We also provide information for classes to obtain a GED certificate, which is an equivalent to a high school diploma.

You may be eligible for services if 1) your child arrived in the U.S. within the last 5 years, 2) is between the ages 5 - 18, and 3) has the following immigration status:

- | | | |
|---|--|---|
| <input type="checkbox"/> Paroled as a Refugee or Asylee | <input type="checkbox"/> Amerasians | <input type="checkbox"/> victims of severe forms of trafficking who receive certification or an eligibility letter from ORR |
| <input type="checkbox"/> Refugee | <input type="checkbox"/> Iraqi and Afghan Special Immigrants | |
| <input type="checkbox"/> Asylee | <input type="checkbox"/> Unaccompanied Refugee Minors | |
| <input type="checkbox"/> Cuban and Haitian Entrant | | |

For detailed documentation requirements please visit <http://bit.ly/ORRrequirements>



Please provide the following information to your school:

Parent(s)/Guardian(s) Name: _____ Date: _____

Address: _____

Telephone: _____

What is the best time to call you? 8am-12pm 12pm-6pm 6pm-8pm

Student's Name: _____

School Name: _____ Grade: _____

For more information, call the Los Angeles Unified School District, RESPite Office at: (213) 241-3107

***** TO HOME SCHOOL STAFF *****

Please return this survey to the Refugee Educational Support Program office, Beaudry Building, 29TH Floor, within two weeks of student's enrollment, in order to make services available to eligible families. Please call (213) 241-3107 for more information.



LOS ANGELES UNIFIED SCHOOL DISTRICT REFERENCE GUIDE

Title III Immigrant Education Program ATTACHMENT A *Questionnaire Form*

Your child and you as the parent/guardian may be eligible to receive *FREE* supplemental educational and support services funded by the Title III Immigrant Education Program. These services may include:

<ul style="list-style-type: none"> • After-School Tutoring • Saturday School • Summer School 	<ul style="list-style-type: none"> • Family Literacy • Family Training • Parent/Family Outreach
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The purpose of the Title III Immigrant Education Program is to provide enhanced instructional opportunities to immigrant students and their families to support students in meeting the grade level and graduation standards.

Important: Proof of family income or immigration status is *NOT* required to receive services. Any student who was not born in the U.S. and has been attending U.S. schools for less than three school years may be eligible for these services. To determine eligibility for these services, please provide the following information to the school:

Student Name: _____	Grade: _____
Place of Birth (City, State/Province, and Country): _____	
Date of first U.S. school enrollment (mm/dd/yy): _____	

Programa de Educación Inmigrante de Título III *Forma de Cuestionario*

Sus hijos y usted como padre o guardián pueden ser elegibles para recibir servicios educativos y de apoyo *GRATUITOS*. Servicios pueden incluir:

<ul style="list-style-type: none"> • Tutoría después de clases • Clases de sábado • Escuela de verano 	<ul style="list-style-type: none"> • Alfabetización para familias • Entrenamiento para familias • Alcance para padres/familia
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El propósito de Programas de Educación Inmigrante de Título III es de proveer oportunidades de instrucción mejoradas para los estudiantes inmigrantes y sus familias. Esto asegurará que estos estudiantes alcancen los estándares del nivel de grado y los estándares de graduación.

Importante: NO se requiere pruebas del ingreso familiar o documentos de inmigración para recibir estos servicios suplementarios. Cualquier estudiante que no haya nacido en los Estados Unidos y haya asistido a escuelas en los Estados Unidos durante menos de tres años escolares puede ser elegible para estos servicios suplementarios. Para determinar si su hijo/a califica para estos servicios, provee la siguiente información a su escuela:

Nombre del Estudiante: _____	Grado: _____
Lugar de Nacimiento (ciudad, estado y país): _____	
Fecha de primera inscripción en la escuela de los EE.UU. (mes, día, año): _____	



Los Angeles Unified School District
Responsible Use Policy (RUP) for District Computer Systems
Information for Students and Families

Purpose

The purpose of the District's Responsible Use Policy ("RUP") is to prevent unauthorized access and other unlawful activities by users online, prevent unauthorized disclosure of, or access to, sensitive information, and to comply with legislation including, but not limited to, the Children's Internet Protection Act (CIPA), Children's Online Privacy Protection Act (COPPA), Family Educational Rights and Privacy Act (FERPA), and the California Electronic Communications Privacy Act (CalECPA). Furthermore, the RUP clarifies the educational purpose of District technology. As used in this policy, "user" includes anyone using computers, Internet, email, and all other forms of electronic communication or equipment provided by the District (the "network") regardless of the physical location of the user. The RUP applies even when District-provided equipment (laptops, tablets, etc.) is used off District property. Additionally, the RUP applies when non-District devices access the District network or sensitive information.

The District uses technology protection measures to block or filter access, as much as reasonably possible, to visual and written depictions that are obscene, pornographic, or harmful to minors over the network. The District can and will monitor users' online activities and access, review, copy, and store or delete any communications or files and share them with adults as necessary. Users should have no expectation of privacy regarding their use of District equipment, network, and/or Internet access or files, including email. Users understand that the District has the right to take back possession of District equipment at any time.

The District will take all necessary measures to secure the network against potential cyber security threats. This may include blocking access to District applications, including, but not limited to, email, data management and reporting tools, and other web applications outside the United States and Canada.

Student Responsibility

By initialing and signing this policy, you acknowledge that you understand the following:

___ I am responsible for practicing positive digital citizenship.

- I will practice positive digital citizenship, including appropriate behavior and contributions on websites, social media, discussion boards, media sharing sites, and all other electronic communications, including new technology.
- I will be honest in all digital communications.
- I understand that what I do and post online must not disrupt school activities or compromise school safety and security.

___ I am responsible for keeping personal information private.

- I will not share personal information about myself or others including, but not limited to, names, home addresses, telephone numbers, birth dates, or visuals such as pictures, videos, and drawings.
- I will not meet anyone in person that I have met only on the Internet.
- I will be aware of privacy settings on websites that I visit.
- I will abide by all laws, this Responsible Use Policy and all District security policies.

___ I am responsible for my passwords and my actions on District accounts.

- I will not share any school or District usernames and passwords with anyone or directly or indirectly allow another person to use them.
- I will not access the account information of others.
- I will log out of unattended equipment and accounts in order to maintain privacy and security.



Distrito Escolar Unificado de Los Ángeles

Política del Uso Responsable (RUP) de los Sistemas de Computación del Distrito

Información para los Estudiantes y las Familias

Propósito

El propósito de la Política de Uso Responsable ("RUP," por sus siglas en inglés) del Distrito es prevenir el acceso no autorizado y otras actividades ilegales por parte de los usuarios en línea, prevenir la divulgación o el acceso no autorizado a información delicada, y cumplir con la legislación incluyendo, la Ley de Protección de la Privacidad de Niños en Internet (COPPA), la Ley de Privacidad y Derechos Educativos de la Familia (FERPA) y la Ley de Privacidad de las Comunicaciones Electrónicas de California (CalCompa). Además, la política RUP aclara el propósito educativo de la tecnología en el Distrito. Como está usado en esta política, "usuario" incluye a cualquier persona que use computadoras, Internet, correo electrónico y cualquier otra forma de comunicación electrónica o equipo proporcionado por el Distrito (la "red") independientemente de la ubicación física del usuario. La política RUP se aplica incluso cuando el equipo proporcionado por el Distrito (computadoras portátiles, tabletas, etc.) se utiliza afuera de las propiedades del Distrito. Además, la política RUP se aplica cuando los dispositivos que no pertenecen al Distrito obtienen acceso a una red del Distrito o a información delicada del Distrito.

El Distrito utiliza medidas tecnológicas de protección, tanto como sea razonablemente posible, para bloquear o filtrar el acceso en la red a representaciones visuales y escritas que sean obscenas, pornográficas o perjudiciales para los menores. Dentro de sus facultades, el Distrito puede hacer monitoreo y supervisará las actividades y el acceso en línea de los usuarios, revisará, copiará y guardará o borrará cualquier comunicación o archivos y los compartirá con los adultos cuando sea necesario. Los usuarios no deberían tener ninguna expectativa de privacidad con respecto a su uso de los equipos, la red y/o el acceso a Internet o los archivos del Distrito, incluido el correo electrónico. Los usuarios entienden que, en cualquier momento, el Distrito tiene el derecho de volver a tomar la posesión del equipo que es de propiedad del Distrito.

El Distrito tomará todas las medidas necesarias para asegurar su red contra posibles amenazas de seguridad cibernética. Esto puede incluir el bloqueo del acceso a las aplicaciones del Distrito, incluyendo, pero sin limitarse al correo electrónico, las herramientas de gestión de datos y de reportes, y otras aplicaciones web fuera de los Estados Unidos y Canadá.

Responsabilidad del estudiante

Al colocar tus iniciales y firmar esta política de uso, admites que entiendes lo siguientes:

Soy responsable de aplicar las prácticas de ciudadanía digital positiva.

- Aplicaré las prácticas de ciudadanía digital positiva, incluyendo el comportamiento y contribuciones apropiadas en sitios web, los medios sociales, los foros de discusión, los sitios para compartir medios y en todas las demás comunicaciones electrónicas, incluyendo la nueva tecnología.
- Seré honesto en todas las comunicaciones digitales.
- Entiendo que todo lo que haga y anuncie en línea no debe alterar las actividades escolares ni comprometer la seguridad y la protección escolar.

Soy responsable por mantener privada la información personal.

- No compartiré información personal mía ni de otros, incluyendo sin limitarse a nombres y apellidos, dirección de los hogares, números de teléfono, fechas de nacimiento, ni artículos visuales como fotos, videos y dibujos.
- No me reuniré personalmente con nadie que haya conocido sólo en Internet.
- Tengo conocimiento de los ajustes de privacidad de los sitios web que visito.
- Cumpliré con todas las leyes, esta Política de Uso Responsable y todas las políticas de seguridad del Distrito.

Soy responsable por mis contraseñas y mis acciones al usar las cuentas del Distrito.

- No compartiré los nombres de usuario ni las contraseñas de la escuela o del Distrito con nadie, directa o indirectamente, con el fin de permitir que los use otra persona.



Los Angeles Unified School District
Responsible Use Policy (RUP) for District Computer Systems
Information for Students and Families

_____ I am responsible for my verbal, written, and artistic expression.

- I will use school appropriate language in all electronic communications, including email, social media posts, audio recordings, video conferencing, and artistic works.

_____ I am responsible for treating others with respect and dignity.

- I will not send and/or distribute hateful, discriminatory, or harassing digital communications, or engage in sexting.
- I understand that bullying in any form, including cyberbullying, is unacceptable.

_____ I am responsible for accessing only educational content when using District technology.

- I will not seek out, display, or circulate material that is hate speech, sexually explicit, or violent.
- I understand that any exceptions must be approved by a teacher or administrator as part of a school assignment.
- I understand that the use of the District network for illegal, political, or commercial purposes is strictly forbidden.

_____ I am responsible for respecting and maintaining the security of District electronic resources and networks.

- I will only use software and hardware that has been authorized by the District.
- I will not try to get around security settings and filters, including using proxy servers to access websites blocked by the District.
- I will not install or use illegal software or files, including copyright protected materials, unauthorized software, or apps on any District computers, tablets, smartphones, or other new technologies.
- I know that I am not to use the Internet using a personal data plan at school, including personal mobile hotspots that enable access on District equipment.
- I will not use the District network or equipment to obtain unauthorized information, attempt to access information protected by privacy laws, or impersonate other users.

_____ I am responsible for taking all reasonable care when handling District equipment.

- I understand that vandalism in any form is prohibited.
- I will report any known or suspected acts of vandalism to the appropriate authority.
- I will respect my and others' use and access to District equipment.

_____ I am responsible for respecting the works of others.

- I will follow all copyright (<http://copyright.gov/title17/>) guidelines.
- I will not copy the work of another person and represent it as my own and I will properly cite all sources.
- I will not download illegally obtained music, software, apps, and other works.

Consequences for Irresponsible Use

Misuse of District devices and networks may result in restricted access. Failure to uphold the responsibilities listed above is misuse. Such misuse may also lead to disciplinary and/or legal action against students, including suspension, expulsion, or criminal prosecution by government authorities. The District will attempt to tailor any disciplinary action to the specific issues related to each violation. (For more information, see [BUL-6399.1, Social Media Policy for Students](#).)



Distrito Escolar Unificado de Los Angeles

Política del Uso Responsable (RUP) de los Sistemas de Computación del Distrito

Información para los Estudiantes y las Familias

- No accederé a la información de la cuenta de otros.
- Me desconectaré de los equipos y de las cuentas que no esté usando para mantener la privacidad y seguridad.

Soy responsable por mi expresión verbal, escrita y artística.

- Usare lenguaje adecuado para la escuela en todas las comunicaciones electrónicas, incluyendo por correo electrónico, anuncios en medios sociales, grabaciones de audio, conferencias por video y trabajos artísticos.

Soy responsable por tratar a los demás con respeto y dignidad.

- No enviaré ni distribuiré comunicaciones digitales que contengan odio, discriminación o acoso ni participaré en mensajes de texto con contenido sexual (sexting).
- Entiendo que el acoso (bully) de cualquier forma, incluso el acoso cibernético, es inaceptable.

Soy responsable por acceder solamente el contenido educativo cuando use la tecnología del Distrito.

- No buscaré, exhibiré ni circularé material con expresiones de odio, con sexo o violencia explícitos.
- Entiendo que todas las excepciones que formen parte de una asignación escolar deberán ser aprobadas por un maestro o administrador.
- Entiendo que está estrictamente prohibido el uso de la red del Distrito con fines ilícitos, políticos o comerciales.

Soy responsable por respetar y mantener la seguridad de los recursos y las redes electrónicas del Distrito.

- Sólo usaré los programas de software y los equipos (hardware) autorizados por el Distrito.
- No intentaré sortear los ajustes de seguridad y los filtros del Distrito, incluyendo los servidores proxy para tener acceso a los sitios web bloqueados por el Distrito.
- Sé que no debo usar el Internet con un plan de datos personal en la escuela, incluyendo los puntos de wi-fi móviles personales que permitan acceso en equipos del Distrito.
- No usaré la red o los equipos del Distrito para obtener información no autorizada, o para intentar tener acceso a la información protegida por las leyes de privacidad; ni tampoco me haré pasar por otros usuarios.

Soy responsable por tomar las medidas razonables para cuidar el equipo del Distrito cuando lo esté usando.

- Entiendo que está prohibido todo tipo de vandalismo.
- Reportaré a las autoridades correspondientes todo acto de vandalismo, tanto conocido como sospechado.
- Respetaré el uso y acceso mío y de los demás a los equipos del Distrito.

Soy responsable por respetar los trabajos de los demás.

- Obedeceré todas las guías de los derechos de autor (<http://copyright.gov/title17/>).
- No copiaré el trabajo de otra persona para presentarlo como propio, y citaré adecuadamente a todas las fuentes de información.
- No copiaré música, programas aplicaciones ni otros trabajos obtenidos ilegalmente.

Consecuencias por el uso irresponsable

El mal uso de los dispositivos y de las redes del Distrito puede tener como resultado la restricción del acceso. No respetar las responsabilidades mencionadas anteriormente constituye uso indebido. Este uso indebido también puede dar lugar a medidas disciplinarias y/o legales en contra de los estudiantes, incluyendo suspensión, expulsión, o el enjuiciamiento penal por autoridades gubernamentales. El Distrito tratará de adaptar cualquier acción disciplinaria a las cuestiones específicas relacionadas con cada violación. (Para obtener más información, consulte [BUL-6399.0, Política de Medios Sociales para los Estudiantes.](#))



Los Angeles Unified School District

Responsible Use Policy (RUP) for District Computer Systems

Information for Students and Families

Disclaimer

The District makes no guarantees about the quality of the services provided and is not liable for any claims, losses, damages, costs, or other obligations arising from use of the network or District accounts.

Users are responsible for any charges incurred while using District devices and/or the network. The District also denies any liability for the accuracy or quality of the information obtained through user access. Any statement accessible online is understood to be the author's individual point of view and not that of the District, its affiliates, or employees. Students under the age of 18 should only access District network accounts outside of school if a parent or legal guardian supervises their usage at all times. The student's parent or guardian is responsible for monitoring the minor's use outside of school and for ensuring that the student abides by the Responsible Use Policy when using District equipment or the District network.

Summary:

All users are responsible for practicing positive digital citizenship. Positive digital citizenship includes appropriate behavior and contributions on websites, social media, discussion boards, media sharing sites and all other electronic communications, including new technology. It is important to be honest in all digital communications without disclosing sensitive personal information. What District community members do and post online must not disrupt school activities or otherwise compromise individual and school community safety and security.

Instructions:

Read and initial each section above and sign below. Be sure to review each section with a parent or guardian and get their signature below. Return to your teacher or other designated school site personnel.

I have read, understand, and agree to abide by the provisions of the Responsible Use Policy of the Los Angeles Unified School District.

Date: _____

School: _____

Student Name: _____

Student Signature: _____

Parent/Legal
Guardian Name: _____

Parent/Legal
Guardian Signature: _____

Teacher Name: _____

Room Number: _____

Please return this form to the school where it will be kept on file. It is required for all students that will be using a computer network and/or Internet access.



Distrito Escolar Unificado de Los Ángeles

Política del Uso Responsable (RUP) de los Sistemas de Computación del Distrito

Información para los Estudiantes y las Familias

Descargo de responsabilidad

El Distrito no ofrece ninguna garantía sobre la calidad de los servicios prestados y no es responsable por cualquier reclamo, pérdidas, daños, costos, u otras obligaciones que se deriven del uso de la red o de las cuentas del Distrito.

Los usuarios son responsables de los gastos incurridos durante el uso de dispositivos y/o la red del Distrito. El Distrito también niega toda responsabilidad por la exactitud o la calidad de la información obtenida a través del acceso por parte de los usuarios. Se entiende que cualquier declaración accesible en línea es el punto de vista individual del autor y no el punto de vista del Distrito, de sus afiliados o de sus empleados. Los estudiantes menores de 18 años sólo deben acceder a las cuentas de la red del distrito fuera de la escuela cuando uno de los padres o tutores supervise su uso en todo momento. El padre, la madre o el tutor del estudiante es responsable por supervisar el uso del menor cuando se encuentra fuera de la escuela y por asegurar que el alumno cumpla con la Política de Uso Responsable cuando estén usando el equipo o el sistema de red del Distrito.

Síntesis:

Todos los usuarios son responsables de aplicar las prácticas de la ciudadanía digital positiva. La ciudadanía digital positiva incluye el comportamiento y las contribuciones adecuadas en los sitios web, las redes sociales, los foros de discusión, los sitios para compartir los medios de comunicación y todas las demás comunicaciones electrónicas, incluidas las nuevas tecnologías. Es importante ser honesto en todas las comunicaciones digitales sin revelar información personal. Lo que hagan y anuncien en línea los miembros de la comunidad del Distrito no deberán alterar las actividades escolares ni de otra manera comprometer la seguridad y la protección individual y de la comunidad de escolar.

Instrucciones:

Lee y coloca tus iniciales en cada sección de arriba, y firma abajo. Asegúrate de revisar cada sección con uno de tus padres o tutores y de obtener su firma más abajo. Regresar a tu maestro u otro miembro del personal escolar designado.

He leído, entiendo, y estoy de acuerdo en cumplir las disposiciones de la Política de Uso Responsable del Distrito Escolar Unificado de Los Ángeles.

Fecha: _____

Escuela: _____

Nombre y apellido del estudiante: _____

Firma del estudiante: _____

Nombre y apellido del padre, la madre, o el tutor legal: _____

Firma del padre, la madre, o el tutor legal: _____

Nombre y apellido del maestro: _____

Número del salón de clases: _____

Por favor, entregue este formulario a la escuela donde se mantendrá archivado. Se requiere a todos los estudiantes que utilizarán la red informática y/o el acceso a Internet.



Distrito Escolar Unificado de Los Angeles
Autorización de los padres o tutores para la divulgación publicitaria

Estimado(a) padre, madre, tutor o tutora:

El Distrito Escolar Unificado de Los Angeles solicita el permiso de usted para reproducir en forma impresa, auditiva, visual o electrónica actividades en las cuales su hijo(a) haya participado en su programa educativo. La autorización que usted nos otorgue nos permitirá emplear materiales preparados especialmente para (1) capacitar a los profesores o (2) para fomentar entre el público una mayor conciencia y promover un mejoramiento continuo de los programas educativos mediante el uso de los medios de comunicación, las exposiciones, los folletos, los domicilios electrónicos (*websites*), etc.

1. Nombre y apellido del (de la) estudiante (escriba por favor en letra de molde) 2. Fecha de nacimiento (escriba por favor en letra de molde)

3. Nombre y apellido del padre o la madre (escriba por favor en letra de molde)

a. Yo, como padre, madre, tutor o tutora del (de la) alumno(a) antes mencionado(a) doy mi autorización plena y concedo al Distrito Escolar Unificado de Los Angeles y a sus representantes autorizados el derecho para imprimir, fotografiar, grabar y editar - según lo desee - la información biográfica, el nombre y apellido, las imágenes, las similitudes, o la voz del (de la) alumno(a) antes mencionado(a), en forma auditiva, en videocintas, en filmes, en diapositivas, en cualquier otra forma electrónica o en formatos impresos que actualmente se desarrollan (se les conoce como "Grabaciones"), para los propósitos antes mencionados y declarados.

b. Entiendo y estoy de acuerdo en que el uso de tales Grabaciones se dará sin compensación alguna para los estudiantes, sus padres o sus tutores.

c. Entiendo y estoy de acuerdo en que el Distrito Escolar Unificado de Los Angeles o sus representantes autorizados tendrán el derecho exclusivo, el título, el interés e inclusive el derecho de autor de las Grabaciones.

d. Entiendo y estoy de acuerdo en que el Distrito Escolar Unificado de Los Angeles o sus representantes autorizados tendrán el derecho ilimitado para utilizar las Grabaciones para cualquiera de los propósitos declarados o relacionados con lo antes mencionado.

e. Por la presente exonero de toda responsabilidad civil al Distrito Escolar Unificado de Los Angeles y a sus representantes autorizados por la totalidad y cada una de las demandas, reclamos, daños y perjuicios, costos o gastos, incluso los honorarios de los abogados, que presenten los alumnos, sus padres o sus tutores en lo relacionado a lo que se haya suscitado o pudiera surgir por cualquier uso de estas Grabaciones, conforme se especificó antes.

Mi firma muestra que he leído y que entiendo esta exoneración de toda responsabilidad civil, y estoy de acuerdo en aceptar sus disposiciones.

4. Firma del padre, la madre, el tutor o la tutora 5. Fecha en que se firmó

6. Domicilio (Número de la calle, calle, número de apartamento)

7. Ciudad 8. Estado 9. Código postal 10. Teléfono

El conceder su permiso es de carácter voluntario. Sírvase devolver a la escuela el formulario lleno.

11. Director(a)

12. Escuela

formulario aprobado por el Despacho del asesor jurídico

Este formulario no podrá ser enmendado sin la aprobación por escrito tanto del Despacho del asesor jurídico como por la Oficina de comunicaciones e información pública.



Los Angeles Unified School District
Parent/Guardian Publicity Authorization and Release

Dear Parent/Guardian:

The Los Angeles Unified School District requests your permission to reproduce through printed, audio, visual, or electronic means activities in which your pupil has participated in his/her education program.

1. Name of Pupil (please print)

[Empty box for Pupil Name]

2. Birthdate (please print)

[Empty box for Birthdate]

3. Name of Parent (please print)

[Empty box for Parent Name]

- a. I, as a parent of guardian, of the above named pupil fully authorize and grant the Los Angeles Unified School District and its authorized representatives, the right to print, photograph, record, and edit as desired, the biographical information, name, image, likeness, and/or voice of the above named pupil on audio, video, film, slide, or any other electronic and printed formats, currently developed, (known as "Recordings"), for the purposes stated or related to the above.
b. I understand and agree that use of such Recordings will be without any compensation to the pupil or the pupil's parent or guardian.
c. I understand and agree that the Los Angeles Unified School District and/or its authorized representatives shall have the exclusive right, title, and interest, including copyright, in the Recordings.
d. I understand and agree that the Los Angeles Unified School District and/or its authorized representatives shall have the unlimited right to use the Recordings for any purposes stated or related to the above.
e. I hereby release and hold harmless the Los Angeles Unified School District and its authorized representatives from any and all actions, claims, damages, costs, or expenses, including attorney's fees, brought by the pupil and/or parent or guardian which relate to or arise out of any use of these Recordings as specified above.

My signature shows that I have read and understand the release and I agree to accept its provisions.

4. Signature of Parent/Guardian

[Empty box for Signature]

5. Date Signed

[Empty box for Date Signed]

6. Address (Number, Street, Apartment Number)

[Empty box for Address]

7. City

[Empty box for City]

8. State

[Empty box for State]

9. Zip Code

[Empty box for Zip Code]

10. Telephone

[Empty box for Telephone]

Granting of permission is voluntary. Please return completed form to school.

11. Principal

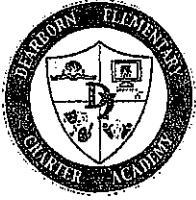
[Empty box for Principal Signature]

Approved as to form by the Office of the General Counsel.

12. School

[Empty box for School Name]

This form shall not be amended without written approval of both the Office of the General Counsel and the Office of Communications/Public Information



Los Angeles Unified School District
Dearborn Elementary Charter Academy

9240 Wish Avenue, Northridge, CA 91325
Telephone (818) 349-4381 Fax (818) 886-2149
www.dearbornelementary.org

Alberto M. Carvalho
Superintendent of Schools

Dr. David Baca
Interim Superintendent
LD Northwest

George Fuentes
Principal

RESPONSABILIDAD FINANCIERA DE PROPIEDAD DAÑADO DE ESCUELA

Agosto, 2021

Estimados Padres / Tutores:

Esta carta es para informarle de su responsabilidad legal con respecto a la propiedad del Distrito Escolar Unificado de Los Angeles El Código de Educación de California Sección 48904 establece, en su parte pertinente, que el padre o tutor de un menor de edad que voluntariamente rompa, desfigure, o de otra manera dañe cualquier propiedad real o personal del distrito o sus empleados serán responsables por todos los daños causados por el menor hasta la cantidad de \$ 10,000. Propiedad del Distrito incluye edificios y terrenos, así como libros de texto, libros de la biblioteca, computadoras, y equipo deportivo. El padre o tutor es responsable ante el Distrito por todos los artículos propiedad del Distrito prestados a un menor de edad y que no sean devueltos cuando sea requerido.

Vamos a discutir el significado de esta responsabilidad con todos los estudiantes. Necesitamos su ayuda para asegurarnos que la propiedad del Distrito se mantenga en buen estado y que los objetos prestados sean devueltos a la escuela. Se espera que los padres de familia pagén el costo del reemplazo o reparación de cualquier propiedad del Distrito perdido o dañado. La escuela está legalmente autorizada para retener los reportes de calificaciones, diploma, y transcripciones de los estudiantes hasta que la deuda este cancelada.

Las siguientes son maneras de ayudar al estudiante a entender esta responsabilidad:

- Modelo de un manejo cuidadoso de los libros de texto, libros de la biblioteca, y otra propiedad de la escuela.
- Ayudar a los estudiantes a encontrar un lugar seguro para guardar libros durante el período de préstamo.
- Informe a los estudiantes que el vandalismo no es sólo un crimen, pero los padres o tutores puede ser considerados económicamente responsable de los daños.
- Todos los libros deben ser cubiertos.

Esperamos tener un año escolar exitoso con su estudiante.

Atentamente,
G. Fuentes
George Fuentes, Director

-----corte aquí-----

Responsabilidad Financiera

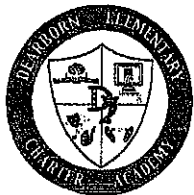
Gracias.

He leído la carta que describe la póliza de la escuela con respecto a las responsabilidades de los estudiantes, libros de texto prestados, libros de la biblioteca, y la propiedad escolar.

Nombre del estudiante

de Salón

Firma del Padre



Los Angeles Unified School District

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Alberto M. Carvalho
Superintendent of Schools

Dr. David Baca
Interim Superintendent
LD Northwest

George Fuentes
Principal

FINANCIAL RESPONSIBILITY FOR DAMAGED SCHOOL PROPERTY

Dear Parents/Guardians:

This letter is to inform you of your legal responsibility with regard to property of the Los Angeles Unified School District. California Education Code section 48904 states, in pertinent part, that the parent or guardian of any minor who willfully cuts, defaces, or otherwise injures any real or personal property of the District or its employees shall be liable for all damages caused by the minor up to \$10,000. District property includes buildings and grounds, as well as textbooks, library books, computers, shop materials, physical education clothes, and sports equipment. A parent or guardian is liable to the District for all District property loaned to a minor and not returned upon demand.

We will be discussing the meaning of this responsibility with all students. We need your help in making sure that District property is kept in good condition and that loaned items are returned to school upon demand.

Parents will be expected to pay the replacement or repair cost for any lost or damaged District property. The school is legally authorized to withhold the grades, diploma, and transcripts of students until the obligation is cleared.

The following are ways to help your student understand this responsibility:

- Model careful handling of textbooks, library books, and other school property.
Help students find a safe place to keep books during the borrowing period.
Inform students that vandalism is not only a crime, but parents or guardians may be held financially responsible for the damage.
All books must be covered.

We look forward to a successful school year with your student.

Sincerely,

G. Fuentes

George Fuentes, Principal

tear-off

- Financial Responsibility

Thank you.

I have read the letter describing the school's policy regarding students' responsibilities for loaned textbooks, library books, and school property.

Student's Name (please print)

Rm. #

Parent Signature



**LOS ANGELES UNIFIED SCHOOL DISTRICT
POLICY BULLETIN**

ATTACHMENT

STUDENT HOUSING QUESTIONNAIRE (SHQ)

The McKinney-Vento Homeless Assistance Act, part of Every Student Succeeds Act (ESSA), entitles all school-aged children experiencing homelessness access to the same free, appropriate public education that is provided to non-homeless youth. Schools are required to remove barriers to enrollment, attendance, and academic success of students experiencing homelessness. To determine eligibility please complete this form. For additional information, please contact the Homeless Education Office at (213) 202-7581.

Student First Name:		Student Last Name:		Date of Birth:	Gender:
Local District:	School:	Campus/Site:	Grade:	Student District ID:	
Address:		Apt#:	City:	Zip Code:	
Parent/Guardian Name:			Contact Number:		
Is the student: (check all that apply): <input type="checkbox"/> a parenting teen? <input type="checkbox"/> an unaccompanied youth? <input type="checkbox"/> a runaway?					
Has the student transferred schools any time after completing the second year of high school? Yes No					
If yes, forward a copy of SHQ to school's academic counselor for AB1806 eligibility.					

STOP Is the student currently living in one of the Nighttime Residence options listed below? YES NO **STOP**

If you answered "NO" to this question, please STOP and sign below. If you answered "YES", complete the remainder of the form.

CHECK (✓) ONE OF THE NIGHTTIME RESIDENCE OPTIONS THAT BEST DESCRIBES YOUR CURRENT LIVING SITUATION DUE TO THE LOSS OF HOUSING:

Shelter (ex. Homeless, Domestic Violence...etc) Name:	Motel or Hotel Name:
Garage (unconverted)	Car, trailer, or campsite
Temporarily in another family's house or apartment	Temporarily with an adult that is not the parent or guardian
Transitional Housing Program Name:	Trailer/motor home on private property
Other places <u>NOT</u> designated for or ordinarily used as a regular sleeping accommodation for human beings Explain:	

Is the student in need of services? YES NO

If yes, please check the services being requested.

Backpack/School Supplies Hygiene Kits Transportation Assistance *

*If you are requesting transportation assistance, please read and sign the affidavit below:

I need assistance from LAUSD, as I have no alternate means to deliver my child to school. I agree to have my child attend school every day and on time. I also agree to notify the District if our situation changes or we no longer require this assistance. I understand that my child must meet the eligibility criteria for transportation assistance and I must comply with sign-in and supervision requirements.

If transportation is denied, the School-Site Homeless Liaison will be notified. Parent/Guardian can appeal.

Parent/Guardian's Initials: _____ Date: _____

Is the student in need of a referral for additional resource(s)? YES NO

If yes, please check the referral(s) being requested.

Clothing Assistance: Shoes, Clothing, Uniforms Tutoring Housing Referrals Assistance for a Parenting Teen

Designated School Site Homeless Liaison must conference with family to facilitate the requested referral(s)

Your Designated School Site Homeless Liaison is:

Name	Title	Phone	E-mail
------	-------	-------	--------

Do you have other preschool and/or school aged children in the home? YES NO

If yes, please complete an additional SHQ. All sibling(s) must have an SHQ on file at their school site.

AFFIDAVIT- By signing this form, I declare under penalty of the laws in the State of California that the foregoing is true and correct. In addition, I understand that the District reserves the right to verify the above listed residence information.

Signature of Parent/Legal Guardian/Caregiver: _____ Date: _____

SCHOOL PLEASE NOTE:

- ✓ Upon completion, please fax to (213) 580-6551 OR scan and email SHQ to your corresponding Local District: shqldc@lausd.net, shqldc@lausd.net, shqldne@lausd.net, shqldnw@lausd.net, shqlds@lausd.net, or shqldw@lausd.net
- ✓ SHQ **MUST** be kept in a **CONFIDENTIAL** file, which is separate from the permanent student record (this form must NOT be placed in the cumulative file).



CUESTIONARIO DE VIVIENDA ESTUDIANTIL (SHQ)

El Acta de Asistencia Educativa McKinney-Vento para Estudiantes sin hogar, es parte de la ley Cada Estudiante Triunfa (ESSA por sus siglas en Ingles), les da el derecho a todos los niños en edad escolar, que se encuentran sin hogar, a tener acceso a la misma educación pública, gratuita y apropiada que se proporciona a los estudiantes que sí tienen hogar. Las escuelas tienen la obligación de facilitar la inscripción, asistencia y éxito académico de los estudiantes que se encuentran sin hogar. Para determinar elegibilidad, por favor complete este cuestionario. Para obtener información adicional, comuníquese a la oficina de Educación para Estudiantes sin Hogar llamando al (213) 202-7581.

Nombre del Estudiante:	Apellido del Estudiante:	Fecha de Nacimiento:	Género:
Escuela:	Sitio:	Distrito Local:	Grado:
Dirección:	# de Apto.:	Ciudad:	Código Postal:
Nombre del padre/guardián:	Número de contacto:		
Marque todo lo que aplique. (✓) El estudiante: <input type="checkbox"/> es un padre adolescente? <input type="checkbox"/> es un joven no acompañado por adultos? <input type="checkbox"/> ha huido de su hogar sin permiso?			
¿Cambió de escuelas el estudiante; en cualquier momento, después de haber completado el segundo año de la escuela secundaria? <input type="checkbox"/> Sí <input type="checkbox"/> No			
Si indica que sí, proporcione una copia de este cuestionario al consejero académico de la escuela para revisar elegibilidad de AB1806.			

¿Está el estudiante actualmente viviendo en una de las opciones listadas abajo?

Sí No

Si usted contestó "NO" a esta pregunta, por favor pare y firme abajo. Si respondió "SI", complete el resto del cuestionario.

MARQUE (✓) LA OPCIÓN QUE MEJOR DESCRIBA LA SITUACIÓN ACTUAL DE DONDE PASA LA NOCHE DEBIDO A LA PERDIDA DE VIVIENDA

Refugio (ej. sin hogar, violencia doméstica, etc.) Nombre:	Motel/Hotel Nombre:
Garaje (sin acomodaciones)	Automóvil, Casa móvil (no fija), Tráiler o lugar de campamento
Temporalmente en la casa o apartamento de otra familia	Temporalmente con un adulto que no es el padre, la madre o el tutor legal
Programa de vivienda transicional Nombre:	Tráiler/casa rodante (fija) en propiedad privada
Otros lugares NO designados o generalmente no utilizados como una vivienda adecuada para seres humanos? Explique:	

¿Necesita el Estudiante servicios? SI NO

por favor marque los servicios que solicita (Si contesto "Si")

Mochilas/Materiales escolares Artículos de higiene personal Asistencia de transporte*

*Si usted está solicitando asistencia de transporte, por favor lea y firme la declaración jurada a continuación:

Necesito asistencia de LAUSD, ya que no tengo otra manera de llevar a mi hijo(a) a la escuela. Acepto hacer que mi hijo(a) asista a la escuela todos los días puntualmente. También acepto notificar al Distrito si nuestra situación cambia o si ya no necesitamos esta asistencia. Entiendo que mi hijo(a) debe cumplir con los requisitos pertinentes para recibir asistencia de transportación; y que debo cumplir con los requisitos de confirmar mi supervisión por escrito.

Se notificará a el Enlace Escolar para Personas sin Hogar el resultado de la petición. Si la petición de transporte es negada, los Padres/Guardianes puede apelar la decisión. Iniciales de Padre/Tutor: Fecha:

¿Necesita el estudiante servicios adicionales? SI NO

Si indico que "sí, por favor marque los servicios que necesita

ropa, zapatos, uniformes. tutoría académica. referencias a organizaciones de vivienda asistencia a padres adolescentes

El Enlace Escolar para Personas sin Hogar debe tener una conferencia con la familia para facilitar referencias a estos servicios.

El Enlace Escolar para Personas sin Hogar en su escuela es:

Nombre	Cargo	Teléfono	Correo electrónico
--------	-------	----------	--------------------

Tiene otros niños(as) en edad preescolar o en edad escolar en el hogar? Sí No

Si contestó "Si", por favor complete un cuestionario adicional. Cada estudiante debe tener un cuestionario archivado en la escuela que asiste.

AFIDÁVIT- Al firmar este cuestionario, declaro bajo pena de perjurio de conformidad con las leyes en el estado de California que la información proporcionada es verdadera y correcta. Además, entiendo que el Distrito se reserva el derecho de verificar la información sobre la vivienda.

Firma del Padre/Guardián :

Fecha:

SCHOOL PLEASE NOTE: upon completion, please fax to (213) 580-6551 OR scan/email to your Local District.

Central: shqldc@lausd.net, East: shqldc@lausd.net, NorthEast: shqldne@lausd.net, NorthWest shqldnw@lausd.net, South: shqlds@lausd.net, West: shqldw@lausd.net

SHQ MUST be kept in a CONFIDENTIAL file, which is separate from the permanent student record (this form must NOT be placed in the cumulative file).



Los Angeles Unified School District
Migrant Education Program
Family Work Questionnaire



Your children may be eligible to receive **FREE** educational and health services.
Possible services may include:

- After-School Tutoring
- Saturday School
- Preschool Programs
- Help Recovering High School Credits
- Summer College Academies
- Summer Outdoor Camp
- Summer Science Academies
- Dental Screenings/Medical Referrals

Parents receive training on:

How to become involved in their children's schools, how to support their children's academic success, requirements for college admissions and other services. We also provide information for classes to obtain a GED certificate, which is an equivalent to a high school diploma.

<p>Have you or any family member moved to work or seek work in agriculture within the last 3 years? Yes <input type="checkbox"/> NO <input type="checkbox"/></p> <p style="text-align: center;">If you answered YES, please answer the next question</p> <p>Did your children move with you during the time you worked or went to seek work? Yes <input type="checkbox"/> NO <input type="checkbox"/></p> <p style="text-align: center;">(Please check all the agricultural and fishing jobs, temporary and seasonal, that applies.)</p>			
<p><input type="checkbox"/> Field Work/ Agriculture <u>Examples:</u> (plant, prune, pick, harvest, pack, sort or transport fruits, vegetables, grains, or other crops; soil preparation, irrigation, fumigation, etc.)</p>	<p><input type="checkbox"/> Orchard <u>Examples:</u> (pick, prune, sort fruit, nut trees, vines, etc.)</p>	<p><input type="checkbox"/> Nursery <u>Examples:</u> (plant, cultivate, harvest flowers, plants, trees, bushes, herbs, sod, etc.)</p>	<p><input type="checkbox"/> Fishing <u>Examples:</u> (catch, sort, pack, process, transport fish or shellfish, etc.)</p>
<p><input type="checkbox"/> Dairy/Farm/Ranch/ Livestock <u>Examples:</u> (milking, cattle feeding, transporting animals; raising farm animals such as poultry, goats, pigs, etc.; and sale of its products such as milk, eggs, cheese, etc. for someone or for family support.</p>	<p><input type="checkbox"/> Packing <u>Examples:</u> (process, store, freeze, can, pack fruits, vegetables, meats, etc.)</p>	<p><input type="checkbox"/> Food Processing <u>Examples:</u> (prepare, process foods like tomato sauce, fruit jellies, chili sauce; processing of wheat or flour for tortilla items, pack cut or pack an assortment of meats.)</p>	<p><input type="checkbox"/> Forestry/Lumber <u>Examples:</u> (plant, grow, cultivate, harvest trees; thinning and vegetation control, etc.)</p>

Important: Proof of family income or immigration status is **NOT** required to receive services.



Please provide the following information to your school:

Parent(s)/Guardian(s) Name: _____

Address: _____

Telephone: _____

What is the best time to call you? 8am-12pm 12pm-6pm 6pm-8pm

Student Name's: _____

Student's School: _____ Grade: _____

**For more information call the Los Angeles Unified School District,
Migrant Education Office at: (213) 241-0510
*** TO HOME SCHOOL STAFF *****

Please returns this survey to the Migrant Education Office at the Beaudry Bldg, 29TH Floor, within two weeks of student's enrollment, so that services can made available to eligible families. Please call (213) 241-0510 for more information.



LOS ANGELES UNIFIED SCHOOL DISTRICT REFERENCE GUIDE

REF-041180.1
October 2, 2018

ATTACHMENT A

Los Angeles Unified School District

Programa de Educación Migrante
Cuestionario Sobre el Trabajo de la Familia



Sus hijos pueden ser elegibles para recibir servicios educativos y de salud **GRATUITOS**.
Algunos servicios pueden incluir:

- Tutoría Después de Clases
- Clases los Sábados
- Programas de Preparación para el Kinder
- Ayuda para Recuperar Créditos de la Médicas Secundaria/Preparatoria (High School)
- Academias Universitarias en el Verano
- Campamento al Aire Libre en el Verano
- Academias de Ciencias en el Verano
- Exámenes Dentales/Referencias

Los padres recibirán entrenamiento en lo siguiente:

Como involucrarse en la escuela de sus hijos, como apoyar el logro académico de sus hijos, conocer los requisitos de admisión al colegio y otros servicios. También tenemos información sobre las clases para obtener el certificado del GED, que es un equivalente al diploma de la escuela preparatoria (high school).

¿Se ha mudado usted o algún miembro de la familia a trabajar o buscar trabajo en la agricultura dentro de los últimos 3 años? Sí No

Si contesto SI, favor de contestar la siguiente pregunta

¿Sus hijos se mudaron con usted cuando fue a trabajar o a buscar trabajo? Sí No

(Por favor indique todos los trabajos agrícolas y de pesca, temporales o de temporada, que aplican.)

<input type="checkbox"/> Trabajo de Campo/Agricultura <u>Ejemplos:</u> (sembrar, plantar, podar, pizar, cosechar, empacar, sortear o transportar frutas, vegetales, granos, u otras cosechas; preparación de la tierra, irrigación, fumigación, etc.)	<input type="checkbox"/> Huerta <u>Ejemplos:</u> (pizar, podar, sortear frutas, árboles de nueces, y viñas, etc.)	<input type="checkbox"/> Vivero <u>Ejemplos:</u> (sembrar, cultivar, plantar, cosechar flores, plantas, árboles, arbustos, hierbas, siembra del césped, etc.)	<input type="checkbox"/> Pesca <u>Ejemplos:</u> (pescar, sortear, empacar, procesar, transportar pescado o mariscos, etc.)
<input type="checkbox"/> Lechería/Granja/Rancho/Ganadería <u>Ejemplos:</u> (ordeñar, alimentar ganado, transportar animales; crianza de animales de granja, tales como aves de corral, chivos, cerdos, etc.; y venta de sus productos como leche, huevos, queso, etc. para alguien o para el sustento de la familia.)	<input type="checkbox"/> Empacadora <u>Ejemplos:</u> (procesamiento/tratamiento, almacenaje, congelación, enlatar, empacar frutas, vegetales, carnes, etc.)	<input type="checkbox"/> Tratamiento/Procesamiento de Comida <u>Ejemplos:</u> (preparar, procesar, tratamiento de comidas como la salsa de tomate, jaleas de fruta, salsa, o procesamiento de trigo o de harina para productos de tortilla, cortar o empacar un surtido de carnes.)	<input type="checkbox"/> Silvicultura/Madera de Construcción/Trabajo Forestal <u>Ejemplos:</u> (sembrar, plantar, cultivar, cosechar árboles; control de la vegetación, etc.)

Importante: **NO** se requiere pruebas del ingreso familiar o documentos de inmigración para recibir servicios.

Favor de proveer la siguiente información a su escuela:

Nombre del Padre de Familia o Guardián: _____ Fecha: _____

Domicilio: _____

Número de Teléfono: _____

¿Cuál es la mejor hora para llamarle? 8am-12pm 12pm-6pm 6pm-8pm

Nombre del Estudiante: _____

Escuela del Estudiante: _____ Grado: _____

Para más información llame a la oficina del Programa de Educación Migrante, del Distrito Escolar Unificado de Los Ángeles al (213) 241-0510

*** TO HOME SCHOOL STAFF ***

Please return this survey to the Migrant Education Office, Beaudry Building, 29TH Floor, within two weeks of student's enrollment, in order to make services available to eligible families. Please call (213) 241-0510 for more information.

Dearborn Elementary Charter Academy



ATTACHMENT D

LOS ANGELES UNIFIED SCHOOL DISTRICT



NO BULLYING or HAZING CONTRACT Student and Parent/Guardian Agreement

Bullying and hazing are serious matters. **Bullying** is any mean or disrespectful behavior that is done on purpose to hurt someone physically or emotionally. **Hazing** is any initiation into a team or group that may cause humiliation, physical or emotional harm.

There are different types of bullying and misconduct including, but not limited to:

Physical Bullying: hitting, kicking, pushing or other unwelcome physical contact. *Serious physical bullying may be regarded as a criminal act, such as battery or assault.*

Cyberbullying: using electronic devices to embarrass, spread rumors, threaten or intimidate. This includes posting or sending inappropriate messages or images by text, cell phone or on social networking sites such as Facebook, Instagram or Twitter. *Sending nude or sexual images may be considered distribution or possession of child pornography, which is a crime.*

Social Bullying: leaving people out, rejecting, manipulating relationships, rating or ranking people, or trying to ruin the reputation of another.

Verbal Bullying: name calling, teasing, spreading hurtful rumors or gossip, making threats or rude noises. *I understand that all threats are taken seriously and may be reported to law enforcement.*

Non-Verbal Bullying: posturing, dirty looks, stalking, damaging property, graffiti, making gang signs or other efforts to intimidate or pressure someone.

Indirect Bullying: getting someone to do something mean or hurtful to someone else on your behalf.

Sexual Harassment: any unwanted or demeaning behavior about someone's sex, sexual orientation, gender, gender identity or gender expression. *Even if I like the person I must be respectful at all times. Sexual harassment may require additional investigation.*

Discrimination: targeting someone based on their real or perceived race, color, national origin, religion, disability or medical condition, sex, sexual orientation, gender, gender identity or gender expression may be considered an act of hate and may be a crime.

I, _____ understand that it is my responsibility to:
STUDENT NAME

- ✓ Respect and honor all school rules.
- ✓ Conduct myself in a respectful manner.
- ✓ Treat and respect others the way I would like to be treated.
- ✓ Tell the person who is bullying to "Stop!"
- ✓ Stop now, if I am bullying others. There are better ways to be a leader, get respect, and have friends.
- ✓ Be thoughtful. What I think is just a joke could be considered bullying, hazing or discrimination.
- ✓ Report bullying to a teacher, principal or other school staff.

Everyone has the right to attend a school that is safe and respectful.

Student's responsibility:

I commit that I will not bully. I will report bullying to an adult. I understand that if I bully, there will be consequences, including possible suspension, expulsion, or arrest. I am important. I make a difference. I can be a positive leader.

STUDENT NAME

SIGNATURE

DATE

Parent/Guardian's responsibility:

I commit to encouraging my child to always respect others. I have instructed my child to be a positive leader. I have advised my child to report any bullying to a trusted adult or school personnel. I will work with the school for peaceful solutions.

PARENT/GURDIAN NAME


SIGNATURE

DATE

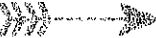
6.27.12 rev

DECA DUES 2022-2023

Funds raised by PTA directly support your child!

PLATINUM PACKAGE \$500+	GOLD PACKAGE \$300
<p>Your Donation of \$500+ Includes:</p> <ul style="list-style-type: none"> ★ 2 PTA Memberships ★ Discounts to Aquarium of the Pacific, Legoland and more ★ Special children's T-Shirt, DECA Waterbottle ★ DECA Pin ★ 2 Menchie's Coupons for 5oz FREE Frozen Yogurt ★ 2022-2023 Yearbook ★ Family Leaf ★ 1 Personalized Marquee Greeting ★ DECA Key chain 	<p>Your Donation of \$300 Includes:</p> <ul style="list-style-type: none"> ★ 2 PTA Memberships ★ Discounts to Aquarium of the Pacific, Legoland and more ★ DECA Waterbottle ★ DECA Key chain, DECA Pin ★ 2 Menchie's Coupons for 5oz FREE Frozen Yogurt ★ 2022-2023 Yearbook ★ Family Leaf ★ 1 Personalized Marquee Greeting
<p>PLATINUM PAYMENT PLAN PAID IN 3 MONTHLY INSTALLMENTS OF \$166.67.</p>	<p>GOLD PAYMENT PLAN PAID IN 3 MONTHLY INSTALLMENTS OF \$100.</p>
<p>★ 1 PTA Membership</p> <p>★ Discounts to Aquarium of the Pacific, Legoland and more</p> <p>★ DECA Pin</p> <p>★ DECA Key chain</p> <p>★ Menchie's Coupon for 5 oz FREE Frozen Yogurt</p> <p>SILVER PAYMENT PLAN PAID IN 3 MONTHLY INSTALLMENTS OF \$50.</p>	

Go to DearbornPTA.org to donate today!

Or Scan the QR Code for a Shortcut to Supporting our Children. 

If your employer offers a company matching program, please email DEARBORNPTAPRESIDENT@GMAIL.COM for more information.

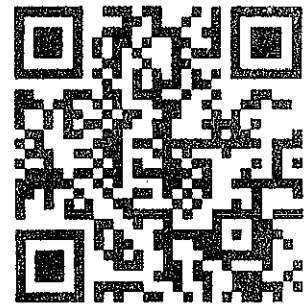
ADD-ON ITEMS

Additional DECA DUES Packages for Siblings Packages are per student.

PTA Membership \$8 per individual. National PTA suggests 2 memberships per household.

2022-2023 Yearbook \$25 special pre-order price. Price increases \$30 after 9/27.

Your contribution helps our children succeed!



THE PTA SUGGESTS A TAX DEDUCTIBLE DONATION OF \$300, BUT ANY DONATION IS GREATLY APPRECIATED.

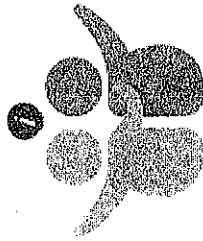
This is a PTA sponsored activity. Dearborn Elementary Charter Academy PTA is a 501(c)(3) nonprofit organization. Your donation is tax exempt to the extent allowed by law. A tax donation letter will be provided by the PTA upon request. For more information about DECA DUES, please contact our PTA President at DearbornPTAPresident@gmail.com.

ALL DONATIONS MUST BE DONE ONLINE ONLY



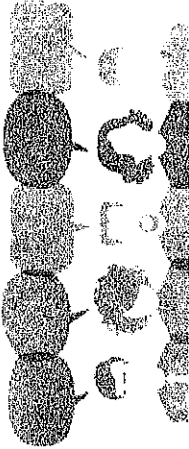
WHY JOIN PTA?

STAY INFORMED



PTA has monthly meetings to discuss what is going on in PTA and the school. The principal and/or Teacher Rep attend every meeting.

STAY CONNECTED



In school. Distance learning. Homeschooling: You can STILL be part of the PTA! Stay connected to other parents, events, school updates, resources, etc.

MAKE FRIENDS



Meet new parents and get to know teachers. Spend time building connections and relationships with parents all over the school boundaries.

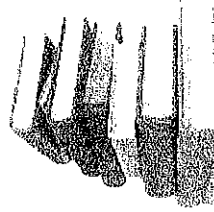
VOLUNTEER



There are ways big and small for EVERYONE to make a difference and contribute. Moms. Dads. Grandparents. working parents. stay-at-home parents.

WE NEED YOU ALL!

ADVOCATE FOR EDUCATION



State and National PTA Leaders advocate for education and are in contact with legislators at a local, state and national level.

ADVOCATE FOR YOUR STUDENT



What's important to you? Bring it up with the PTA. Use PTA as a resource to help you find answers and solutions.

WE'RE STRONGER TOGETHER.





2327 L Street, Sacramento, CA 95816-5014 E-mail--info@capta.org * www.capta.org
 (916) 440-1985
 FAX (916) 440-1986

Room Number _____
 Grade _____
 Teacher _____

NOTE: Teachers PLEASE return to main office once ALL students have turned it in.

PHOTOGRAPHY RELEASE

Permission to use child's image, name and/or school. _____ (Print Parent/Guardian's Full Name) am the parent or guardian of: _____ (Print Name of Minor Child) _____ (Print Name of Child's School)	Permission to use adult image, name, organization name, and/or title. _____ (Print Full Name) am an adult 18 years of age or older. _____ (Print Title) _____ (Print School or Organization Name)
I hereby grant and assign the California State PTA, its units, councils, districts and legal representatives, the irrevocable and unrestricted right to use and publish for editorial, trade, advertising or any other purpose and in any manner and medium, including website and internet promotion, all photographic, video, and digital images as indicated below:	
<input type="checkbox"/> PHOTO /IMAGE <u>ONLY</u> of my child.	<input type="checkbox"/> PHOTO /IMAGE <u>ONLY</u> of myself.
<input type="checkbox"/> PHOTO /IMAGE <u>ONLY</u> of my child with SCHOOL NAME.	<input type="checkbox"/> PHOTO /IMAGE <u>ONLY</u> of myself with SCHOOL NAME or ORGANIZATION.
<input type="checkbox"/> PHOTO /IMAGE of my child with my CHILD'S NAME, and my child's SCHOOL'S NAME.	<input type="checkbox"/> PHOTO /IMAGE of myself with my NAME, my ORGANIZATION, and/or my TITLE.

By signing this, I hereby release the California State PTA, its units, councils, districts and its legal representatives from all claims and liability relating to said photographs, video and digital images.

Date: _____

Parent/Guardian/Adult Signature: _____

Print Name as Signed: _____

Address, City, Zip: _____

Telephone: _____ Email: _____

Please complete and return to:
 Dearborn Elementary PTA
 9240 Wish Ave. Northridge, CA 91325

PARENT'S APPROVAL, STUDENT, FAMILY, AND PARTICIPANT WAIVER

2327 L Street, Sacramento, CA 95816-5014(916) 440-1985 • FAX (916) 440-1986 • Email info@capta.org • www.capta.org

Print the name of all family members who may participate in any PTA sponsored events for the [insert period] school year (including student, siblings and parents):

1. _____
 Participant Name Age, if minor child
2. _____
 Participant Name Age, if minor child
3. _____
 Participant Name Age, if minor child
4. _____
 Participant Name Age, if minor child

The undersigned parent(s) or guardian(s) assume all risks in connection with the participation of all individuals listed above in any and all of the PTA sponsored activities.

I attest and verify that all individuals listed above are physically fit and able to participate in any PTA sponsored activities. Further I acknowledge that it is my responsibility to understand any inherent risks associated with PTA sponsored activities and communicate those risks to all individuals named above.

I do hereby certify that to the best of my knowledge and belief all individuals named above are in good health. In the event that I, or other parent/guardian, cannot be reached in an emergency, I hereby give permission to secure proper treatment for my child(ren). I/we do hereby consent to whatever x-ray, examination, anesthetic, medical, surgical or dental diagnosis or treatment and hospital care are considered necessary in the best judgment of the attending physician, surgeon or dentist and performed by or under the supervision of the medical staff of the hospital or facility furnishing medical or dental services. It is further understood that the undersigned will assume full responsibility for any such action, including payment of costs.

I/we hereby advise that the above named minor(s) has the following allergies, medicine reactions or unusual physical conditions, which should be made known to a treating physician: (If none, please write the word "none". If yes, put first name of child and the allergy/condition.): _____

I/we, as parent(s) or guardian(s) of the minor(s), do hereby, for my child/children, myself, my heirs, executors and administrators, release and forever discharge and hold harmless the California State PTA, the local PTA and all officers, directors, employees, agents and volunteers of the organizations, acting officially or otherwise, from any and all claims, demands, actions or causes of action which in any way arise from the participation of any individuals listed above in any PTA sponsored activities.

By signing below, I confirm that I have carefully read and fully understand its contents. I am aware that this is a release of liability and signed it of my own free will.

1. _____
 Parent/Guardian Signature Print Name Date
2. _____
 Parent/Guardian Signature Print Name Date

_____ Phone (include Area code)
 Address City State Zip

Donate to DECA while you shop!

Did you know there are multiple ways to donate to DECA at no extra cost to you?

amazon smile

You Shop. Amazon gives.

http://smile.amazon.com?ref=atv_0780772

Amazon contributes .5% of eligible purchases, share the link with your friends & family!

1. Log into www.smile.amazon.com
2. Sign up for a new account or enter your email and password to access the site.
3. Choose your charity by adding Dearborn Street Elementary PTA.
4. Start shopping! Most products are eligible on Amazon Smile - if not, you'll be notified. You can checkout normally as well. No extra cost to passed onto you.

Office DEPOT

Office Depot will mail the school merchandise certificates

When a parent purchases school supplies, their the school ID is on the Thank You page. The Dearborn Elementary ID is 00001463

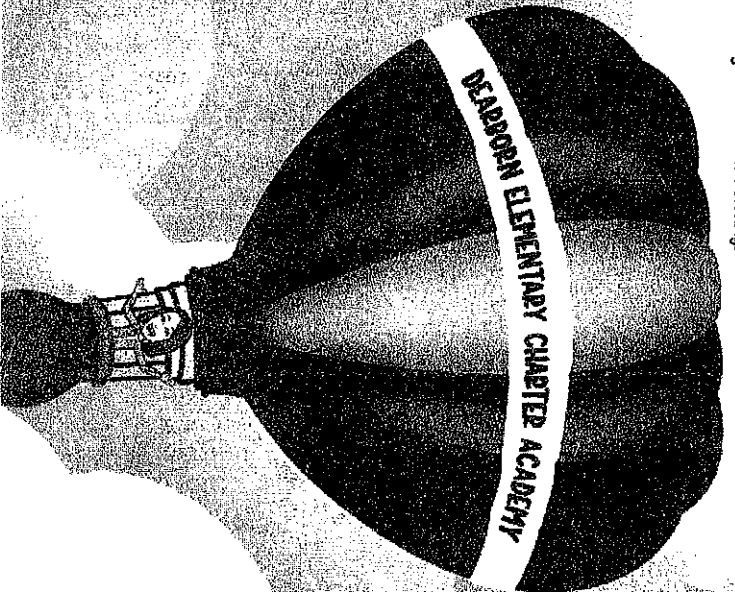
For questions, please contact the school phone or the school ID: 760/1463 at 313-221-1121



<http://www.boxtopsforschools.com>

Box Tops are worth 10 cents each by scanning the receipts with Box Tops products

1. Download the FREE BoxTops for Education App
2. Sign up for a new account or enter your email and password to access the site.
3. Choose your school by adding Dearborn Elem Charter Academy
4. Complete the profile and follow the prompts that will teach you how to start earning.



<http://www.rahphs.com/community/community-awards-program>

Ralphs will contribute 4-5% annually, just link your frequent buyer number

1. Log into www.rahphs.com
2. Follow the easy steps on their site to link your frequent buyer card.

FOOD 4 LESS

<https://www.food4less.com/rewards/community-rewards>

Food4less will contribute 4-5% annually, just link your frequent buyer number

1. Log into www.food4less.com, click on Menu, click on Storage and finally, click on Kroger Community Rewards.
2. Follow the easy steps on their site to link your frequent buyer card!